



Serving Northeastern North Carolina Since 1962
Choanoke Area Development Association of NC, Inc.
Post Office Box 530, Rich Square, North Carolina 27869
Telephone: 252.539.4155* Fax: 252.539.2048
www.nc-cada.org

CADA Seeks Quotes for a Transportation Provider

Choanoke Area Development Association, NC Inc., (CADA), a regional non-profit, seeks quotes from transportation providers who are willing to lease CADA provided buses to assist in the transportation of preschool children.

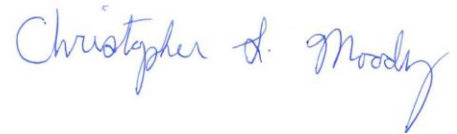
CADA Head Start/Early Head Start currently provides transportation services in Bertie, Halifax, Hertford, and Northampton Counties for children enrolled in the Head Start program only. The transportation provider must be willing to:

- Provide Storage space for up to 15 buses.
- Provide preventive maintenance on all of these buses, to include:
 - oil changes
 - tire rotations or replacements
 - brake servicing and replacement
 - keeping each vehicle filled with the appropriate type of Diesel or Non-ethanol gas
 - weekly on-site service checks on each bus to keep check on the fluids and other replaceable parts on the buses
 - all mechanical repairs and replacement parts for each bus
- Hire licensed CDL drivers that are willing to complete an annual physical, TB Skin test and Criminal Record Check every three years and pass a prior to employment drug test.
- Provide random drug testing for drivers at least twice a year after hire.
- **Provide and maintain annual insurance policy to include collision and liability in the amount of \$1,000,000 at a minimum; adding the contractor as an additional insured and loss payee, combined single limit, umbrella of \$2,000,000, and liability to insure vehicles for physical coverage for liability and total lost;**
- Provide Workman Compensation Insurance on the Bus Drivers.
- Provide and maintain annual state inspections and renewal of bus tags for each bus.
- Attend two scheduled bus meetings each year with CADA Bus Monitors (In-person or virtual)
- **Must be willing to comply with federal and state guidelines for the transport of preschool aged children.**
- Must be willing to comply with all Center for Disease Control (CDC) and North Carolina Division of Child Development and Early Education (NCDCDEE) guidelines provided to prevent the spread of COVID-19.
- Agree to provide services for up to four counties for the duration of ten months.
- Provide calculation of total cost round trip, per bus, for 10 buses, per day, for 160 days.

If you are interested in having your quote reviewed by CADA for consideration as a transportation provider you can forward your quote information to Christopher S. Moody (Executive Director) at cmoody@nc-cada.org.

All questions or concerns should be e-mailed to cmoody@nc-cada.org or dbynum@nc-cada.org, Dianne Bynum (Head Start Director).

Christopher S. Moody, Executive Director
August 13, 2021

A handwritten signature in blue ink that reads "Christopher S. Moody". The signature is written in a cursive style with a large initial 'C' and 'M'.